



## TRANSFER AGREEMENT

NHTI – Concord's Community College and Plymouth State University (PSU) recognize the value of partnering to provide students seeking higher education a variety of accessible pathways toward achieving their goals.

The Social Work Program Coordinator and the Curriculum and Agreement Specialist at Plymouth State University have reviewed the courses from NHTI and have determined their applicability to Plymouth State University's academic requirements. The Provost at Plymouth State University has reviewed this application of transfer credit and has approved the attached Plymouth State University Curriculum Planning Guide with Application of Transfer Credits.

PSU will honor the 60 credits earned from an Associate's Degree in Child and Family Studies at NHTI and apply them to PSU's Bachelor of Science in Social Work. This program guarantees qualified student's entry to PSU from NHTI in a supportive and transparent pathway that will strengthen accessibility to higher education and allow graduation from PSU with the completion of 61 credits. Students may enter this pathway at any point, either while earning their Associates Degree in Child and Family Studies or upon completion. In all its policies and procedures, the program will aim toward simplicity, efficiency, and affordability for participating students.

It is recognized that this program is a new initiative that broadens the missions of NHTI and PSU in recognition of the mutual benefit we bring to New Hampshire students and their families. As such, it is understood that the provisions of this agreement will continuously improve and evolve under the guidance and oversight of a NHTI/PSU Implementation Team and, eventually, a Steering Committee.

### ACADEMIC POLICIES:

1. Students entering Plymouth will follow the admission procedures for transfer students as outlined in the Academic Catalog for their entering academic year.
2. Academic policies and regulations as specified in the entering academic year Plymouth State University Academic Catalog will apply to all students accepted from NHTI.
3. Courses for which a grade of C or better was earned will transfer at full credit toward General Education, major, or elective requirements according to the attached Curriculum Planning Guide housed and maintained by Plymouth State University (Appendix A).

## AGREEMENT PERIOD:

1. This Transfer Agreement will officially begin Fall 2021 and will remain in effect until a written notification is sent from either party to the other party. At the time the written notification is sent, both institutions will indicate how students currently in the pipeline will be handled. This program will be available for entry immediately and will be available to students enrolled at NHTI.

### NHTI

Andrew Fisher  
Vice President of Academic Affairs  
31 College Drive  
Concord, NH 03301

### PSU

Laurie Wilcox  
Director of Finance  
17 High Street, MSC 17  
Plymouth, NH 03266

### Copy to:

Diana Menard  
Dept. Chair Early Childhood Education  
31 College Drive  
Concord, NH 03301

### Copy to:

Matt Wallace  
Director of Admissions  
17 High Street, MSC  
Plymouth, NH 03266

## NHTI'S RESPONSIBILITIES:

1. Annual review, which will take place in the fall semester of each year, of the program which will examine the value of the program to each institution. This includes but is not limited to, assessment of number of students participating, effectiveness of policies and procedures of agreement, and effectiveness of the program creating successful students. Review will be conducted by an academic representative from each institution, and/or the designated program coordinator.
2. Curriculum Planning Guides specifying the application of transfer credit will be annually updated each summer to reflect courses or curriculum changes at either institution. Updates will be completed by Plymouth State's Curriculum and Agreement Specialist and NHTI's Child and Family Studies Department Chair.
3. Each institution will designate a program coordinator. The program coordinator will be Plymouth State's Curriculum and Agreement Specialist and NHTI's Child and Family Studies Department Chair. These two individuals will make up the steering committee.
4. NHTI will promote this transfer agreement with all students earning an Associate of Science in Child and Family Studies.

## PSU'S RESPONSIBILITIES:

1. Annual review, which will take place in October of each year, of the program which will examine the value of the program to each institution. This includes but is not limited to, assessment of number of students participating, effectiveness of policies and procedures of agreement, and effectiveness of the program creating successful students. Review will be conducted by an academic representative from each institution, and/or the designated program coordinator.

2. Curriculum Planning Guides specifying the application of transfer credit will be annually updated each summer to reflect courses or curriculum changes at either institution. Updates will be completed by Plymouth State's Curriculum and Agreement Specialist and NHTI's Child and Family Studies Department Chair.
3. Each institution will designate a program coordinator. The program coordinator will be Plymouth State's Curriculum and Agreement Specialist and NHTI's Child and Family Department Chair. These two individuals will make up the steering committee.
4. PSU will promote this transfer agreement with all prospective Social Work students during recruitment travel who demonstrate interest in beginning their collegiate education at a community college.

The success of this program requires close collaboration between CCSNH and PSU and we pledge the administrative resources necessary to support this program's success. The efficacy of the program will be monitored on an ongoing basis by the Implementation Team and later the Steering Committee, with periodic updates to each system and institution and a more comprehensive annual report.



[Andrew Fisher \(Jan 14, 2022 12:24 EST\)](#)

Andrew Fisher, NHTI  
Vice President of Academic Affairs

01/14/22

Date



Diana Menard, NHTI  
Dept. Chair Early Childhood Education

01/14/22

Date



Ann McClellan, PSU  
Interim Provost and VP Academic Affairs

01/21/22

Date



[Kimberly Livingstone \(Jan 24, 2022 14:23 EST\)](#)

Kim Livingstone, PSU  
Social Work Program Director

01/24/22

Date

Authorized Signer:



[Tracy Claybaugh \(Jan 24, 2022 19:49 EST\)](#)

Tracy L. Claybaugh or Laurie R. Wilcox, PSU  
VP for Finance & Administration or Director of Finance

01/24/22

Date

**2+2 Agreement: AS in Child and Family Studies NHTI to BS in Social Work at Plymouth State University**

**Years 1 and 2 at NHTI, Concord's Community College**

Course ID	Course Title	Credits	
<u>Year One</u>	at NHTI		at PSU
ENGL101	English Composition	4	EN1400
HSV111	Introduction to Human Services	3	SW2200 W/ECE195
MHTH187	The Helping relationship	4	PPDI (Past and Present Direction)
ECE167	Positive Behavior Guidance & Supporting Young	3	credits toward BS degree
PSYC105	Introduction to Psychology	3	PS2015
MAT120	Mathematics (Quantitative Reasoning)	4	MA1500
PSYC283	Group Counseling	3	credits toward BS degree
HSV242	Ethics and the Professional Helper	3	PPDI (Past and Present Direction)
ECE101	Growth and Development of the Young Child	3	SW3150 w/ ECE242
	<b>Sub-total Credits for Year One at NHTI</b>	<b>30</b>	
<u>Year Two</u>	at NHTI		at PSU
ECE195	Child and Family Practicum I	4	credits toward BS degree
	Lab Science	4	SIDI (Scientific Inquiry Direction)
ENGL120	Communicating Mindfully	3	CTDI (Creative Thought Direction)
SOCI240	Social Science Elective (SOCI240)	4	SO2225 (DICO)
ENGL102	Humanities Elective	3	CTDI (Creative Thought Direction)
ECE242	Child, Family, Community	3	SW3150 w/ECE101
CRMJ150	Criminology	3	credits toward BS degree
ECE298	Child and Family Practicum II	4	credits toward BS degree
	General Elective (MATH251)	3	MA 2300
	<b>Sub-Total Credits at NHTI</b>	<b>31</b>	
	<b>Total Credits for both years at NHTI</b>	<b>61</b>	

**Years 3 and 4 at Plymouth State University**

Course ID	Course Title	Credits	
<u>Year Three</u>	<u>at PSU</u>		
SW2300	Case Management and Advocacy	3	Fall JR
SW3050	Perspectives on Aging	3	Fall JR
SW3660	Human Behavior and the Social Environment	4	Fall JR
Elective	Elective	3	Fall JR
SW2400	Professional Writing for SW	1	Fall JR
INCO	INCAP	4	Spring JR
SW3450	Social Welfare and Policy Services	3	Spring JR
SW3490	Diversity and Oppression	3	Spring JR
SW3520	Theory and Practice SW Intervention II	3	Spring JR
Elective	Elective	3	Spring JR
	<b>Sub-total Credits for Year One at PSU</b>	<b><u>30</u></b>	
<u>Year Four</u>			
SW4020	Social Work Research Methods	3	Fall SR
SW3300,3500	Health/Mental Health Elective	3	Fall SR
SW3530	Theory and Practice SW Intervention III	3	Fall SR
SW3610	Theory and Practice SW Intervention I	4	Fall SR
Elective	Elective	3	Fall SR
SW4430	SW Practicum	12	Spring SR
SW4550	SW Seminar	3	Spring SR
	<b>Sub-total Credits for Year Two at PSU</b>	<b><u>31</u></b>	
	<b>Total Credits taken at PSU</b>	<b>61</b>	
	If total credit amount does not equal or exceed 120, PSU advisors will provide guidance to ensure total is met.		
<b>***Important - Please read policies and recommendations on Page 2</b>			

**AS Child & Family Studies NHTI, Concord's Community College to BS in Social Work at Plymouth State University**

**Important Agreement Policies**

**Credits toward BS degree**

Courses completed at NHTI that transfer as "credits toward BS degree" will apply toward electives needed.

The maximum number of transfer credits that can be applied to a PSU bachelor's degree is 90.

**2+2 Requirements**

Students coming to PSU must have grades of C or better in each of their courses and a minimum of a 2.0 cumulative GPA to transfer into the BS in Social Work under this 2+2 agreement.

Students who have completed the AS degree in Child & Family Studies with one course with a grade of C- or below, may retake that course during the summer preceding entrance to PSU and will be accepted at PSU under this 2+2 agreement, if a grade of C or higher is earned.

If a student has not completed the AS degree in Human Services, then courses will be transferred on a course-by-course basis. It is important that all courses are completed as listed in this 2+2 agreement to qualify for this transfer agreement. Please reference Transfer Database below for course-by-course equivalents.

**General Education Directions and Connections - Bachelor of Science in Social Work**

The following general education direction requirements are not fulfilled within the major but are fulfilled with transfer credit. The INCO connection will be fulfilled in the senior year at PSU.

**Connections Required**

Integration Connection (INCO)

**Directions Required**

Creative Thought Direction (CTDI)

Past and Present Direction (PPDI)

Scientific Inquiry Direction (SIDI)

***Total Direction Credits needed for Degree: 16-17 credits***

*One of each of the Directions must be completed, with a Choice allowed for the remaining Direction credits needed.*

For more information on how other courses may transfer to Plymouth State University please reference our Transfer Database:

[https://www.plymouth.edu/webapp/banner/psc1/transfer\\_credit\\_query/](https://www.plymouth.edu/webapp/banner/psc1/transfer_credit_query/)

Advisors at NHTI will work with students to ensure the above agreement is followed and will consult with an approved PSU representative as needed.

Please reference PSU'S most current catalog on transfer policy, curriculum, social work requirements and any other necessary information:

<https://campus.plymouth.edu/registrar/catalog-academic-policies-and-programs/>

<https://www.plymouth.edu/academics/undergraduate-academic-programs/social-work/>











# Transfer Agreement - AS in Child and Family Studies NHTI to BS in Social Work at PSU Final

Final Audit Report

2022-01-25

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